

Chickahominy Area Triad Advisory Council
Meeting Minutes
23 Aug 2023

- **Meeting Called to Order:**

- The Triad's Chairperson, Ms. Doris Holloman, called the meeting to order at 2:10p.m. and welcomed all members and guests.
- Meeting attendees were Doris Holloman, Danny Green, Cynthia Green, Brenner Carter, Florence Snead, Aurelia Carter, Sylvia Hathaway, Jimmie Johnson, Lee Bailey, Carolyn Dooley, Gale Auer, Emily Hines, Keith Curran, Christopher Leighten, Randy Davis, Harold Pyon and Juliana McGrath. Agencies and organizations represented included, Office of the Attorney General, Charles City Parks and Recreation, Senior Connections, Charles City County Fire Department, New Kent County Sheriff Office and Medicare Assistance & Counseling, Inc. (MACI). Attendance record (sign-in log) maintained by the Secretary.

- **Introduction & Program:**

- The Chair introduced the Charles City County Fire Chief, Mr. Jimmy Johnson. Chief Johnson began his presentation by giving the attendees the history of the department and its current status. He related that upon his arrival the department was staffed solely by volunteers and now the department currently has fourteen (14) full-time paid firefighters. He related that the number of fire engines had grown from two (2) to four (4), had acquired two (2) EMT units, and that a new fire station to serve the Charles City County community was currently under construction.
- He briefed the group on some of the home safeguards that should be practiced, such as, the use of extension cords, monthly checking of smoke detectors, and the danger of overloading an electrical circuit. He spoke about a community trained team of volunteers that were available to assist should a disaster strike the area or should a person go missing. He also covered the department's EMT ambulance services, to include the county's billing rate -- \$50 per year, per household. Chief Johnson ended his presentation by advising the group about the agency's six (6) week citizen's academy. He stated that the academy provides the county's residents with an opportunity

to experience and see the routine duties of his fire fighter when they respond to the scene of a fire or other emergency called out. He also related that his agency was available to come out and do home fire safety inspection, if requested.

- Regarding the “Charles City Fire Department Citizen Academy,” if you would like additional information, Fire Chief, Jimmy Johnson can be contacted at (804) 652-4511.

- **Approval of Meeting Minutes:**

- The Triad’s 19 April 2023, meeting minutes were approved as drafted.

- **Treasurer’s Report:**

- Due to the absence of the Treasure, The Vice-chair, Mr. Green, provided the Triad’s financial report. He related that the organization had \$1,050.09 (\$1,000 donated by Cox Communications) currently in the newly established Primis Bank account, plus an additional \$1,000 check (donated by Dominion Energy) to be deposited and \$755.12 to be transferred from the New Kent County Finance Office. The grand total of funds available: \$2,805.21.

- **Old Business:**

- Prior to the distribution of the Triad’s organizational vests, Vice-Chair, explained the eligibility requirements for issuance and receipt of the garment. He stated, that in accordance with the organization’s Bylaws, vest recipients must have attended at least 50% of the meetings within the past 12 months, the magic number being four (4). He further iterated that these same criteria applied equally to being deemed a member of the Triad organization. Attachment 1 identifies all eligible Triad members, as of Jun 2023. The Triad garments were given or offered accordingly. The Vice-chair related the back of the Organizational Vest was reserved for those charitable donors who donated \$1,000 or more. Their business or company logo would be procured and displayed for a 24-month period on the back of the vest.

(CLOSED)

- The Vice-chair then informed the group that a bank account (no-monthly fees) for the organization had been opened at Primis Bank Facility in Quinton,

Virginia. He further related all funds had either been deposited or would soon be deposited or transferred (\$1,000 check from Dominion Energy and \$755.12 from New Kent County). He also related that the organization had received additional charitable contributions from Cox Communications and Medicare Assistance & Counseling, Inc., plus several gift cards or certificates from Costco and Topgolf. **(CLOSED)**

- The Vice-chair reminded the members of the New Kent County Fair on 12 August 2023 and that the organization would be participating (registration due NLT 16 Jul 2023). Members were asked to volunteer and participate, if available and able. The Vice-chair will prepare and submit the necessary paperwork. Application submitted. **(CLOSED)**
- The Vice-Chair related that in addition to the charitable donors already mentioned, thirty (30) additional requests had been mailed out to various other entities asking for their support and a charitable monetary donation or gift cards. He said that the requests for donations would be an ongoing effort throughout the year. **(CLOSED)**
- The Vice-chair commented on the organization's continued efforts to recruit new members. **(CLOSED)**

- **New Business:**

- Mr. Green related that the Triad's Bylaws required updating to incorporate proposed and required requirements. All proposed changes will be highlighted in yellow and be distributed to the members in a draft document (see Attachment 2). He identified several of the proposed changes: the establishment of four new committees, a revamping of the organization election process, decommission of the Nomination Committee and active member participation. The proposed changes will be voted on at the 16 August 2023, Triad Meeting. **(OPEN)**
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- The Vice-chair related that the Triad now had an official telephone, courtesy of New Kent County. He further related that New Kent County would be paying for the telephone service. The telephone number is (804) 557-5387. He related that training on use of the phone would be forthcoming as this phone number would also be used to conduct "Wellness Checks." The phone

is currently being used in another county effort and would be relinquished to the Triad in July 2023. **(OPEN)**

- The Charles City County Fair is scheduled to be held on 9 September 2023. The Triad will be participating. Registration is NLT 1 September 2023. The Vice-chair will prepare and submit the necessary paperwork. Application submitted. **(CLOSED)**
- The Triad will soon have a website. Development is currently underway with an expected launch day of 1 July 2023. Members will be notified upon its deployment. He also related that update brochures and generic organizational business card (not personalized) listing the Triad's updated information had been ordered. Expected delivery is within the next 7 - 10 days. **(OPEN)**
- The Vice-chair asked members to start thinking about a grandparent and grandchild event to be held sometime in September or October 2023. Mr. Carter spoke of sponsoring a special breakfast (grandparent & grandchild). Members were asked to bring their ideas to the August Triad Meeting for further discussion, consideration, and approval. He informed that any future events must also include fundraising as one of its objectives to be able to host future events. **(OPEN)**
- **Members Sharing:**
 - Ms. Dooley spoke to the group on an effort that she was involved with which provided food and addressed medical needs individuals. The effort involved the collection of pop tabs. If you would like to learn more about this program, Ms. Dooley, can be contacted (804) 932-4289. See attachment flyer – Pop Top Collection Program.
 - Ms. Auer spoke to the group regarding a suspicious call she received recently which involved a deer crossing sign that she allegedly had requested. Being alert, she immediately called the agency to confirm if the call was legit, which it was. However, she didn't request the sign.

- Mr. Randy Davis, from the Virginia, Office of Attorney General (OAG) the spoke to group on “elder abuse.” See his prepared notes at Attachment 3.
- A special thanks to JenCare Senior Medical and Medicare Assistance and Counseling for their generosity – they provided refreshments for the meeting. The Charles City County Parks & Recreation is recognized for allowing the Triad to use its facility and the New Kent Charles Chronicle is to be recognized for covering our Triad meeting.
- **Meeting Adjournment:**
 - The next scheduled Triad Meeting is 16 August 2023, 2:00 p.m., at the New Kent County Sheriff’s Office, 11995 Courthouse Circle, New Kent, Virginia. The presentation will be presented by Senior Connections, subject “Caregivers Support.” Light refreshments will be served.
 - The meeting was adjourned at 3:35 p.m.

Danny Green

Danny Green
Vice-Chairperson & Acting Security

23 Aug 2023
Date

Atchs:

1. Triad Garment Distribution List
2. Proposed Draft Bylaw Changes
3. OAG “Elder Abuse”
4. 21 Jun 2023, Triad Meeting Agenda
5. Pop Top Collection Flyer