

“Not Forgotten” Wellness Calls - Volunteer

Purpose: To check on the welfare of community seniors, people with disabilities and homebound telephonically and/or face-to-face, when requested. To assist those citizens in need of daily contact. NOTE: The Chairperson, Vice-Chair or designee will provide necessary training.

Point of contact for Guidance: Chairperson or Vice Chair

Responsibilities:

- To make at least bi-weekly telephone calls to check on the welfare of each assigned individual.
- Establish a good trusting relationship with your assigned “Not Forgotten Call” individual.
- To alert the appropriate authorities (Sheriff’s Office, Medical, Fire Department, Family Members, Caregiver, Social Service Representative, etc.) should out of the normal circumstance occur, such as unable to contact, signs of distress.
- Maintain a call log, listing individual’s name, date, and time of calls.
- Become familiar with the use of the specialized telephone system features.
- Always protect the individual’s privacy and information.
- Provide additional elsewhere assistance, as needed.

Desired Qualifications:

- Ability to have a good relationship with others.
- Pleasant personality
- Access to a telephone, the internet and email.
- Although not necessary, transportation, valid driver’s license, and clean driving record would be helpful in case a face-to-face visit is requested.

NOTE: Chairperson, Vice Chairperson or designee will provide required training.